



**MIDDLEBURG TOWN COUNCIL**  
**Regular Monthly Meeting Agenda**  
**Thursday, August 26, 2021**  
**Town Office, 10 W. Marshall Street**  
**6:00 PM**



- I.** Call meeting to order
- II.** Pledge of Allegiance
- III.** Roll Call
- IV.** Special Recognition by Mayor and Council
- V.** Public Comment
- VI.** Public Hearing and Related Action Items
- VII.** Public Presentations
  - VII.A.** Christmas in Middleburg - Michelle Myer
- VIII.** Staff Reports
  - VIII.A.** July 2021
    - Suggested Action: The Town Attorney will provide a report next month
    - [July2021 Utilites Report.pdf](#)
    - [Monthly Report - July 2021 - Town Clerk.pdf](#)
    - [Treasurers Report - July 2021.pdf](#)
    - [Deputy Town Manager report 2021\\_08.pdf](#)
    - [Police 2021-7.pdf](#)
  - VIII.B.** Town Hall Project Report - Town Clerk North
    - [Town Hall Project Report 08-26-21.pdf](#)
- IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X.** Consent Agenda
  - X.A.** Council Approval - July 8, 2021 Regular Meeting Minutes; July 22, 2021 Regular Meeting Minutes; August 17, 2021 Special Meeting Minutes
    - [07-08-2021 - Regular Council Meeting Minutes.pdf](#)
    - [07-22-2021 - Regular Council Meeting Minutes.pdf](#)

[08-17-2021 - Special Council Meeting Minutes.pdf](#)

- X.B.** Re-establishment of Property Committee as an Ad-Hoc Committee  
[2021.08.26 Reestablishment of Property Committee.pdf](#)

**XI.** Action Items (Non Public Hearing Related)

- XI.A.** Adoption - Historic District Design Guidelines update  
[Adoption - Historic District Design Guidelines update.pdf](#)  
[Middleburg Historic District Design Guidelines 2021.pdf](#)
- XI.B.** Council Approval - Initiation of Pilot Compost Program - Middleburg Sustainability Committee  
[Request for Approval Food Scrap Composting Pilot.pdf](#)  
[Apex Organix - Food Scrap Composting Pilot Program for the Town of Middleburg.pdf](#)
- XI.C.** Council Approval of Performance Agreements - The Residences at Salamander  
[Memo - approval of performance agreements - The Residences at Salamander.pdf](#)  
[Middleburg Residential LLC Performance Agreement - private improvements.pdf](#)  
[Middleburg Residential LLC Performance Agreement - water and sewer improvements.pdf](#)  
[Middleburg Residential LLC Performance Agreement - public improvements.pdf](#)

**XII.** Discussion Items

- XII.A.** Mayor's Discussion - Proposed Construction of Cell Tower at Mickey Gordon Park  
Suggested Action: Verbal Discussion - No back-up materials
- XII.B.** Mayor's Discussion of Vaccination Mandate to Enter Town Owned Facilities  
Suggested Action: Verbal Discussion Only - No back-up materials
- XII.C.** 2021 Oktoberfest - Town Manager Davis  
[2021.08.26 Overview of Oktoberfest Planning.pdf](#)  
[Health Metrics August 2021.pdf](#)
- XII.D.** Proposed Amendments to Employee Handbook - Town Manager Davis  
[2021.08.26 - Review of Employee Leave Benefits.pdf](#)

**XIII.** Information Items

**XIV.** Closed Session

- XIV.A.** Probable or Actual Litigation; Disposition of Public Property; Appointments to Middleburg Arts Council & EDAC; Personnel  
[082621 - Closed Session - Litigation; Apts to MAC & EDAC; Personnel; Compensation of](#)

**XV. Adjournment**